

August 24, 2021

Hello Returning and New Cetronia Families,

I hope you had a nice summer and are looking forward to the school year. Our staff is excited to have our students back in school, and I'm eager to start my 12th year as principal of my alma mater. It is my 27th year in public education, however, I get those back-to-school feelings every year. Over the summer our school received a thorough cleaning. I am confident in our staff, students, and families that we share common goals for a safe and healthy return. As Dr. Madson, Parkland's new Superintendent shared, "Let's unify around the idea of starting school safe and having all children back five days per week." Thank you for taking the time to read this important document. If you have any questions about the information, feel free to call the main office at 610-351-5860.

Our first day of school with the students is Monday, August 30. There is no school for our students on Friday, September 3 and Monday, September 6.

For the first week of school, please send your children to school (whether on the bus or dropping them off) holding an index card with two pieces of information:

- Their first and last name
- Name of their homeroom teacher
- **Please don't put the index card inside their backpack.**
- **Have your child hold it.**
- Kindergarten students-you received a lanyard in your orientation packet to wear.

Your child's homeroom teacher and transportation information can be found on Home Access Center at this time. <http://pldhomeaccess.spihost.com>

Home Access Information:

<https://www.parklandsd.org/departments/technology/home-access-center-information>

For Technical assistance accessing HAC, please contact **HAC Support** by emailing HAC@parklandsd.org or calling 610-351-5602. Please do not call Cetronia for this information.

After you review the information in HAC:

If the method of transportation is incorrect, call Cetronia's main office @ 610-351-5860

If you have bus stop or bus stop time questions, call the transportation office @ 610-351-5690

**IF NEEDED, DON'T WAIT UNTIL THE 1ST DAY OF SCHOOL TO
MAKE THESE CALLS REGARDING TRANSPORTATION.**

WELCOME NEW & RETURNING CETRONIA STAFF

- | | |
|---------------------|-------------------------------|
| 1. Erica Coverley | 2 nd Grade Teacher |
| 2. Lauren Gallagher | Kindergarten |
| 3. Alyssa Pagliaro | Nurse (starting 11/1) |
| 4. Stacy Grim | Paraprofessional |

PSD 21-22 return to school health & safety plan

<https://www.parklandsd.org/schools/return-to-school>

Elementary 21-22 return to school health & safety plan

<https://resources.finalsite.net/images/v1629391693/parklandsdorg/v30gtp9gust2iu1cs8eg/ElementaryPlanFall2021.pdf>

Cetronia Parents- Click on the Health Screening Chart below to determine what to do next if a family member falls ill, tests positive for COVID-19, or is identified as a "close contact" of someone who has been diagnosed with COVID-19.

https://resources.finalsite.net/images/v1629302436/parklandsdorg/axvycnfromhowzxgievz/21-8-10_HealthScreeningandReporting-Student_CE.pdf

NEW Indoor Face Covering Decision Matrix

<https://resources.finalsite.net/images/v1629380133/parklandsdorg/p3i7men4dtdjop5wwtks/IndoorFaceCoveringDecisionMakingMatrixFINAL.pdf>

To begin the year, face coverings are required for students and staff. Students are encouraged to have a backup face covering in their backpack. Be sure your child's name is on their face coverings. K-5 students will receive face covering breaks throughout the school day.

All students K-12 will wear a face covering (when required)

- on the school bus
- when entering and exiting the building
- in the classroom
- movement throughout building
- in the cafeteria (once seated, the face covering may be removed until the student finishes eating)

When will my child wash or sanitize their hands?

Students will wash their hands:

- Before eating lunch (in their classroom)
- Before eating snack (grades K, 3, & 5 only)

Students will sanitize their hands:

- Prior to and after eating breakfast (breakfast is optional)
- After lunch and before going onto the playground (gym exit)
- Exiting the nursing suite
- As necessary within the classroom
- After recess
- Before and after each encore (art, music, media center and gym)



Staying healthy at Cetronia

- Family Communication: There will be a section added to weekly E-communications on how families can help *Stop the Spread*. The information will be consistent across schools.
- Hedgehog Headlines (daily news show) will make announcements &/or show videos about behaviors that prevent the spread of COVID-19.
- Students will be taught hand washing, hand sanitizing, social distancing and mask procedures during the first week of school. The lessons will be taught in conjunction with the STARS lessons.
- Signs will be posted in prominent locations and will describe how to Stop the Spread of Germs.
- Signs will also be posted to remind students about hygiene and social distancing.
- Students will be socially distanced when sitting in their classroom (goals is to get as close to 3ft to the greatest extent possible), classroom bathroom breaks, during emergency preparedness drills, lunch serving line, student arrival, and dismissal.

Cleaning, sanitizing and disinfecting at Cetronia

- Cleaning, sanitizing, disinfecting will be performed in accordance with current CDC, and DOH guidelines. EPA approved products will be used in accordance with labeling requirements and staff will be trained on how to appropriately use these products.
- Water fountains will be closed for use in both hallways and classrooms. **Students are encouraged to bring their own water bottle daily.**

LUNCH & RECESS AT CETRONIA

- Lunch will be in the gym this year. Children will have the same assigned seat daily. They will eat lunch before recess.
 - Menu choices will be reduced. No ala carte items except milk and water.
 - Students MUST wash hands with soap & water before going to lunch. Classroom teachers will be responsible for overseeing hand washing.
 - Lunch boxes will be stored in student backpacks until lunchtime. Students will carry their own lunch boxes to the lunch.
 - Packers-We are encouraging everything be disposable, including the lunch bag (back to the brown paper bag). We understand this might not be possible.
 - Lunch boxes that cannot be thrown away will be placed at recess following social distancing guidelines.
 - Each menu item is displayed and the students will point to their choice.
 - Servers will bag or box meals and add appropriate silverware and condiments.
 - Server allows students to grab a bag or box at the end of line.
 - Students will sit 4 feet apart at lunch.
 - Students may not get out of seat without putting face covering on (when face coverings are required).
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- After eating lunch, students will sanitize their hands before going out to recess. At recess, students will be cohorted by homerooms again this school year. There are four stations and a rotating schedule will be developed (mulch area, macadam area, kickball field area and walking trail).

VISITING CETRONIA THIS YEAR

- All visitors will wear a face covering (when required)
- Classroom teachers will not have parent visitations until further notice.

SURVEILLANCE CAMERA SYSTEM

Surveillance camera systems are installed in all Parkland buildings. The new cameras interact with our building access system, allowing employees to enter buildings with a swipe card. The system allows all schools to keep all outside doors locked at all times. The security cameras record movements that can be reviewed on computers and are accessible by law enforcement computers across the school district. The technology is significantly advanced as it can hone in on various angles, backtrack to a time when movement was detected on the camera, and take snapshots of people that appear in the video. Thus, the technology allows administrators and law enforcement to quickly scan for suspicious activity and identify individuals if a situation ever arises that causes concern.

If you observe suspicious activity on Cetronia school grounds after/before school, contact the South Whitehall Township Police Department at 610-437-5252

RIDING THE SCHOOL BUS only if you chose Parkland transportation:

- Hand sanitizer will be provided for students and drivers on each bus/van.
- Students must wear their face covering while loading, riding and unloading the bus.
- Buses will operate with a maximum of two students per seat.
- Siblings should sit together on the bus.
- Elementary school buses will be loaded back to front with the exception of kindergarten and first grade students who will sit in the front of the bus.
- The bus drivers will sanitize buses with sprayer using disinfectant solution after the morning runs and following the end of the day runs.
- Students should socially distance while loading and exiting the bus and while waiting at their bus stop.
- Air out the bus/van before and after runs, weather permitting.

Please view the video below for proper bus procedures.

<https://www.wevideo.com/view/2271845946>

VESTIBULE AREA

The elementary school is locked at all times, and all visitors are required to enter the school through the main entrance. **The Parkland School District has initiated a security protocol, which may require all visitors, including parents, to show identification upon arrival. Be prepared to show your identification.**

After you buzz into the school and enter the school, we ask that you remain in this vestibule area. This vestibule waiting area is where you will:

- sign in a student if late or returning to school from an appointment
- sign out a student if he/she is leaving school early
- drop off papers for the school office
- drop off forgotten lunches/instruments
- drop off papers for our PAC (the mailbox)
- pick up your student's homework
- pick up your child from the nurse

If you have an approved meeting or a scheduled appointment inside the school, please share that with the school secretary when you first buzz in. The office staff will then buzz you through a second set of doors to gain entrance into the main office. It is a possibility you won't gain entrance into the school if no appointment was made, if there is insufficient information regarding the purpose of the visit, or you do not have an acceptable form of ID. **All authorized visitors are required to wear a face covering (when required) or you won't be granted access inside our school/vestibule.**

BUILDING CLOSES @ 4:00

Also, for building security measures, Cetronia Elementary School is open until 4:00 PM. This is important to remember in the event that you are picking up homework for your child because of an absence. The building is closed after 4:00.

PLEASE ALERT OR CALL OUR MAIN OFFICE (610) 351-5860 WITH ANY NEW CUSTODY AGREEMENTS OR REVISIONS. THIS IS VERY IMPORTANT. Students will be only be released to their custodial parent unless written or verbal permission from the custodial parent is received to do otherwise.

STUDENT BIRTHDAY CELEBRATIONS

There will be no food or non-edible birthday treats exchanged in school.

"CETRONIA READS"

Your child's classroom teacher will explain "Cetronia Reads" as it pertains to your grade level at Open House.

ST MATH

Ji Ji the penguin will be at it again this year. Your child's classroom teacher will explain ST Math as it pertains to your grade level at Open House.

LUNCH & MILK COSTS

Cost of Student Lunch – Free for all students
Cost of Student Breakfast-Free for all students
Milk \$.50 (last year \$.50)
Water \$.50 (last year \$.50)

CETRONIA BREAKFAST

We serve an OPTIONAL breakfast for our students. Breakfast begins at 8:35 in the cafeteria and is over by 8:50. Breakfast includes a choice of cereal or a whole grain breakfast item, low fat milk, and either juice or fruit. If you have any questions, contact Debbie Fernandes, head cook, at 610-351-5900 ext. 23530. **Students eating breakfast should report directly to the gym BEFORE reporting to their homeroom.**

WEEKLY E-COMMUNICATIONS (FRIDAYS @ 10:00 AM)

- This is where we post important information, upcoming events, and need-to-know school handouts.

<https://cetronia.parklandsd.org/weekly-updates>

- A 10:00 Friday morning email will be sent linking you to this Ecommunication page. Call the school office at 610-351-5860 if you are not getting these emails.

ABSENTEE REPORTING PROCEDURES

- School attendance is required and a state law. In addition, students are more likely to reach their potential when present. However, I recognize students get sick and unexpected events occur that require your hedgehog to miss school. Thank you for following our absentee procedures when this happens.
- **If your child is absent, please call the absentee hotline number at 610-351-5900 extension 23711 OR email a message to CTATTENDANCE@parklandsd.org NO LATER than 9:30 AM. State your child's name, their teacher's name, and the reason for the absence.**
- By reporting your child's absence, we can ensure that all students have arrived to school safely. The office staff will keep a log of all calls made before 9:00 AM and, therefore, a blue excuse card will not be necessary. You may also request homework when you leave a message.
- If an absence is **NOT** reported by 9:00 AM, a secretary will call the designated number before 11:00 AM to inform the parent of the child's absence. If they are unable to speak with anyone, a message will be left, and a blue excuse card will be sent home. Complete this blue card within 3 school days. If we do not receive a phone call or a blue excuse card after 3 school days, the absence could be considered unexcused/illegal. A letter will be sent home for all unexcused/illegal absences. Regular illegal absences are cause for a required school improvement conference and possible court action.
- If you are requesting assignments/homework, in fairness to our teachers, call the main office **@ 610-351-5860 BEFORE 11:00.**

VACATIONS

Vacations are not encouraged during the school year. If a vacation is planned during the school year, you should complete a Vacation/Emergency Form **at least one week** before the leaving date. This allows time to inform teachers and organize their expectations of missed school work. Contact the school office for this form.

- Avoid vacations/appointments during these important dates:

➤ Grade 3

PSSA ELA Assessment April 25-27

PSSA Math Assessment May 2 & 3

➤ Grade 4

PSSA ELA Assessment April 25-27

PSSA Math Assessment May 2 & 3

PSSA Science Assessment May 4 & 5

- Grade 5
PSSA ELA Assessment April 25-27
PSSA Math Assessment May 2 & May 3

- Grade 1
Otis Lennon School Ability Assessment 1/31-2/4

STUDENT DROP OFF (8:35-8:50)

- In the event you are driving your child to school, **do not drop off your child earlier than 8:35. The doors are not open, and we don't have supervision until 8:35.**
- Use the back-parking lot for student drop off.
- **Students being dropped off will now enter at the gym entrance, NOT the administration entrance.**
- If you arrive earlier than 8:35, keep your child in your vehicle until you hear the 8:35 school tone. You will also see the doors open at 8:35.
- 8:35 is when students are able to enter the school building. **Be sure your child has their face covering on when leaving your vehicle** (when required).
- Follow the traffic flow in the back-parking lot and drive very slowly.
- A staff member is there to assist the students.
- If you arrive after 8:50, please find a parking spot in the back of the school, enter the Administration entrance, and sign-in your child in our vestibule area. Your child is late if he/she arrives after 8:50.
- Try your best to teach your child how to get out of the vehicle independently.
- Have all materials (lunches, backpacks, etc.) prepared and ready.
- **Wait for the car in front of you before pulling away and leaving. Do not pull around a car even though your son/daughter is already out.**
- Drive slowly for the safety of our students.
- **Thank you for turning right when leaving our back parking lot (37th Street).**

STUDENT CAR PICK-UP (for students not taking the bus) 3:30-3:50

- Use the back-parking lot and follow the traffic pattern.
- Students will start to exit the gymnasium starting at 3:30.
- Three staff members are there to monitor the safety of the students.
- Students will wait at one of the four colored cones. You will be instructed to pull up next to one of these cones. Your child will have their face covering on (when required).
- Once your car is parked next to the cone, your child will be allowed to enter your car.
- For the safety and health of the children, remain in your car. If your child needs assistance getting buckled, you will be asked to pull up out of the loading zone or

find a parking spot to assist your child. Teach your child how to safely and properly get into your vehicle.

- Be aware of all children and drive away slowly.
- If you walk home with your child, be sure a note has been sent to their teacher, and plan on meeting him/her at the gymnasium exit at 3:30. Parents should socially distance when at the gym exit. **If you are not a walker, stay in your vehicle and stay in the car line.**
- **Thank you for turning right when leaving our back parking lot (37th Street).**

IF A STUDENT NEEDS TO BE DISMISSED EARLIER THAN THE REGULAR SCHOOL DAY:

- A parent must send a written request in the morning, and it should be given to the classroom teacher first thing in the morning. In the event of an unplanned event, which requires a student to leave early, verbal permission will be allowed. Be prepared to show proper identification. Contact the school office at 610-351-5860. **Prevent any changes after 2:30 to the greatest extent possible.**
- When picking up your student, park your car in a parking spot or on the side street, buzz into the school, and enter our vestibule area with a face covering on.
- You will sign them out in the vestibule area.
- Your student will come to the office first and then be dismissed to you. They will meet you in the vestibule area.
- In all cases, students will be released only to their custodial parent unless written or verbal permission from the custodial parent is received to do otherwise.

IMPORTANT "BEGINNING OF YEAR" DATES

Wednesday, September 1-Open House 7PM

Friday, September 3-Holiday/Schools Closed

Monday, September 6-Holiday/Schools Closed

Thursday, September 26-No school for students (staff development day)

Tuesday, September 28-School pictures

Friday, October 8-Hearing Screenings

Monday, October 11-No school for students (staff development day)

November 18-24-1:45 Early Dismissal Parent/Teacher Conferences

Remember to follow Cetronia on Twitter <https://twitter.com/CETHedgehogs> Share with family, grandparents, and other friends. You can view our daily news show (Hedgehog Headlines), see daily pictures across our classrooms, and see what's happening inside our GREAT school.

